



Catholic Daughters of the Americas

Our Lady of the Mystical Rose, Court 2399

Scholarship Application 2011 - 2012

Name: _____

(Please type or print clearly) Last First Middle

Address: _____

Street City State Zip

Telephone Number(s): (____) _____ (____) _____

CDA Disclosure

Catholic Daughters of the Americas (CDA), Court 2399, administers a merit based scholarship program. Emphasis is placed on academics, church activities/involvement/service contribution and community service. Upon selection CDA distributes funds directly to the institution of higher learning on behalf of the scholarship recipient(s). Recipient(s) will be notified of selection. Selections will be announced at the graduation Mass in May and certificate(s) will be awarded. CDA will maintain and display a permanent plaque updated yearly, to honor the recipients. All entries must be received in the St. Philip church office **no later than May 1st**. Late or incomplete applications **will not be considered**. Please ensure accuracy, as all information will be verified. Supporting documents and essays submitted with this scholarship application shall become the property of CDA. CDA retains the right to publish all submissions. CDA does not share personal information with other organizations. In the event a recipient is unable to accept the scholarship awarded, the scholarship will be redistributed as directed by the scholarship committee. The decision of CDA is final and not subject to justification. Deliberation of the judges is confidential. Failure to comply with these terms will render the applicant ineligible. For questions, contact Gladys Babin 991-5586 or Patti Bohn 548-4624.

Requirements and Restrictions

1. The applicant must be an active, registered member of St. Philip Catholic Church.
2. The applicant must graduate in May 2012 and provide an **official copy** of their high school transcript.
3. The applicant must submit a Letter of Acceptance from the college, university, or trade/technical school he/she will be attending the Fall 2012 semester. Please read page 4.
4. Applicants must submit an essay on the following theme, *"My character has been formed by my faith, my family, and our community."* The essay should be a minimum of 300 words and not exceed 700 words. It must be typed and double-spaced. The essay will be judged on organization, format, grammar, and content.
5. The applicant must attach a color senior picture in their cap and gown with their application. **NO** full length pictures. Pictures will not be returned and may be published. Picture should not be larger than 4 X 6 inches. There will be group pictures of all scholarship recipients after the presentation of certificates. Please do not leave until after the group picture.
6. 3 Letters of Recommendation from a non-family member must be provided. Letters should be typed, signed, and must have the name, title, address, and phone number of the writer. Submit one letter from each of the 3 categories listed below:
 - (1) An organization where he/she has volunteered.
 - (2) A high school principal, assistant principal, counselor, coach, or teacher.
 - (3) A St. Philip Catholic Church priest, RelEd Director, Youth Director, Deacon, RelEd teacher, Knight of Columbus, music minister or other St. Philip church ministry leader.

I, _____ have read the above disclosure, requirements, and restrictions and agree to comply with them. I further understand that failure to abide by the terms of this program will render me ineligible.

Signature _____ Date _____



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Education Data Sheet

Name: _____
(Please type or print clearly) Last First Middle

High School Currently Attending: _____

College attending the Fall 2012 semester: _____
(Letter of acceptance **must** be attached.)

Area of study/college major: _____

How do you plan to apply your degree after college? _____
(Continue on reverse. Please no more than 100 words.)

I certify that the transcript provided/attached is an **official copy** of the document maintained at this high school.

Counselor's Name: _____ Telephone (____) _____

Signature _____ Date _____



Applicant Acknowledgement

I, _____ agree to allow my school counselor to release the above information for the purpose of applying for a college scholarship. I attest that the information contained herein is true and accurate to the best of my knowledge.

Applicant Signature _____ Date _____

Parent Acknowledgement

I, _____ understand that my son/daughter, _____, is applying for the Catholic Daughter of the Americas Scholarship. I have read the scholarship disclosure, requirements, and restrictions and agree to comply with them. I further understand that failure to abide by the terms of this program will render my son/daughter ineligible. I attest that the information contained herein is true and accurate to the best of my knowledge.

Parent Signature _____ Date _____



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Common Mistakes Made By Applicants

Completing the Application Late - While May 1 is the deadline, we highly recommend you complete your application early. This includes all supporting documents. Late or incomplete applications are not considered. It is your responsibility to follow-up with the scholarship committee to make sure all necessary documents required are included with your application.

Poorly Written Essays – There is a topic and it should be stated in your essay. Applicants should use this opportunity to express their thoughts and ideas in an organized and meaningful manner. Applicants are encouraged to explain any personal qualities they have which they believe will benefit them in their college experience as it relates to the topic.

Not Including Specific Information in Response to Questions – The scholarship committee carefully evaluates your scholastic, extracurricular, and volunteer activities. Be sure to provide in-depth information about the timeframes and number of hours volunteered. Lack of information or providing inconsistent information does not present itself well on your application and could cause you to lose valuable points. Please provide supporting documentation for all sections of the application.

Submitting the Wrong Photo - The applicant must attach a color senior picture in their cap and gown with their application. **NO** full length pictures. If in doubt, scan your picture and e-mail it to the scholarship committee for approval. Picture should not be larger than 4 X 6 inches. There will be a group picture of all scholarship recipients after the presentation of certificates. Please do not leave until after the group picture.

Failing to Provide 3 Letters of Recommendation – Three letters of recommendation are required. There is no policy for waiving any of these requirements. Therefore, you should demonstrate your ability to be a responsible applicant by completing your application in its entirety and returning it in a timely manner. Please allow anyone writing a letter on your behalf ample time to complete it, ensuring the name, title, address, signature, and phone number of the writer are included in the letter of recommendation.

Submitting False or Misleading Information on the Application – Unfortunately, there are occasions when applicants submit materials that either misinform the scholarship committee or omit information that was required on the application. All information is verified. It is therefore, the best policy to be honest and thorough in completing the application.

Submission of the Application – Place your completed application in a large, sealed, yellow envelope. Ensure your name is clearly printed on the outside of the sealed envelope and deliver it to the church office prior to the due date. The secretary will place it in the CDA box. Again, it is your responsibility to follow-up and make sure your application was received by the scholarship committee. For questions, contact Gladys Babin 991-5586 or Patti Bohn 548-4624.